

MADHYA PRADESH RURAL ROAD DEVELOPMENT AUTHORITY
(AN AGENCY OF PANCHYAT & RURAL DEVELOPMENT DEPARTMENT, GOVT. OF M.P.)
3rd Floor, Vikas Bhawan, Arera Hills, Bhopal (M.P.)
(GST No. 23AAATM9054A3ZX)

NOTICE INVITING TENDER No. 283/MTN/2024

No./2841/22/D-12/NIT-MTN/2024

Bhopal, Dated : 28/02/2024

Chief General Manager, on behalf of M.P. Rural Road Development Authority invites online **percentage rate** tenders on e-procurement portal www.mptenders.gov.in from the Contractors registered in appropriate class/category with M.P. P.W.D. or Contractors of equivalent categories registered with other States/ Central Government, Departments, Institutions, Undertakings and Authorities on standard schedule of rate given below for the packages shown in the column 2 of table, for repair / maintenance of the Rural Roads/CDs for five years, constructed under pradhan mantri gram sadak yojna and other scheme . **Contractors not registered with MPPWD will have to get themselves registered with MPPWD before signing the agreement.**

- **SSR Applicable ;-** SSR issued by M.P Rural Road Development Authority effective from **05.11.2019** and amendments upto issue date of NIT.

- **Table-1; Name of Work :- Post 5 Years**

S. No.	Package Number	Name of District	Name of PIU	No. of Roads	Total length of Roads (In KMs.)	PAC (in Rs.)				Total PAC (In Rs.)	Completion Period of LR (in Days)	Cost of Tender Document including 18% GST	Whether First Call?
						Initial Rehabilitation works	Routine Maintenance	Renewal of Bituminous Surface	Emergency Works				
						Part-I	Part-II	Part-III	Part-IV				
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	MP51MTN048	Agar Malwa	Agar Malwa	10	23.30	2407473.00	5476174.00	11071812.00	3791092.00	22746551.00	150	17700	1st
2	MP51MTN050	Agar Malwa	Agar Malwa	9	20.19	2750175.00	4837044.00	10012191.00	3519882.00	21119292.00	150	17700	1st
3	MP03MTN192	Betul	Betul-2	1	4.26	251414.00	984747.00	1950099.00	637252.00	3823512.00	60	5900	1st
4	MP07MTN267	Chhindwara	Chhindwara-2	1	5.80	573338.00	1430794.00	3203141.00	1041455.00	6248728.00	90	11800	1st
5	MP09MTN066	Datia	Datia	1	20.00	3725975.00	9471387.00	22978853.00	7235243.00	43411458.00	180	17700	1st
6	MP11MTN201	Dhar	Dhar-1	1	1.80	474503.00	563580.00	1202625.00	448142.00	2688850.00	60	5900	1st
7	MP11MTN200	Dhar	Dhar-1	1	2.10	402063.00	566032.00	1330626.00	459744.00	2758465.00	60	5900	1st
8	MP13MTN139	Guna	Guna-2	3	3.35	746121.00	764846.00	1810348.00	664263.00	3985578.00	90	5900	1st
9	MP13MTN131	Guna	Guna-1	8	26.95	1611203.00	6560560.00	14038333.00	4442019.00	26652115.00	120	17700	1st
10	MP15MTN051	Harda	Harda	6	21.11	2256982.00	4702941.00	9224630.00	3236911.00	19421464.00	150	14750	1st
11	MP20MTN076	Katni	Katni-2	4	6.35	576364.00	1637065.00	4343827.00	1311451.00	7868707.00	90	11800	1st
12	MP20MTN078	Katni	Katni-2	3	6.16	595846.00	1668197.00	4503160.00	1353441.00	8120644.00	90	11800	1st
13	MP20MTN077	Katni	Katni-2	4	9.00	730696.00	2261741.00	5860277.00	1770543.00	10623257.00	90	14750	1st
14	MP23MTN095	Mandla	Mandla	8	25.77	1670016.00	6124737.00	12767828.00	4112516.00	24675097.00	120	17700	1st
15	MP24MTN111	Mandsaur	Mandsaur	7	19.32	521775.00	4644522.00	9650022.00	2963264.00	17779583.00	90	14750	1st
16	MP24MTN110	Mandsaur	Mandsaur	11	15.67	1048099.00	3642912.00	7692976.00	2476797.00	14860784.00	120	14750	1st
17	MP16MTN094	Narmadapuram	Narmadapuram-2	5	13.38	1861946.00	3147935.00	6389660.00	2279908.00	13679449.00	120	14750	1st
18	MP16MTN095	Narmadapuram	Narmadapuram-2	5	9.69	1438576.00	2285367.00	4775466.00	1699882.00	10199291.00	120	14750	1st
19	MP27MTN060	Neemuch	Neemuch	12	22.82	1337010.00	5369887.00	10877585.00	3516896.00	21101378.00	120	17700	1st

20	MP29MTN160	Raisen	Raisen-1	2	8.00	618418.00	2323507.00	4684191.00	1525223.00	9151339.00	90	11800	1st
21	MP29MTN153	Raisen	Raisen-2	4	6.48	240800.00	1379302.00	2584103.00	840841.00	5045046.00	60	11800	1st
22	MP29MTN157	Raisen	Raisen-1	6	12.05	1032954.00	2736623.00	5295626.00	1813041.00	10878244.00	120	14750	1st
23	MP29MTN156	Raisen	Raisen-2	3	5.08	495362.00	1211858.00	2643830.00	870210.00	5221260.00	60	11800	1st
24	MP29MTN151	Raisen	Raisen-1	1	2.85	361183.00	369850.00	0.00	146207.00	877240.00	60	2360	1st
25	MP29MTN155	Raisen	Raisen-1	1	1.93	189587.00	477577.00	964021.00	326237.00	1957422.00	60	2360	1st
26	MP31MTN085	Ratlam	Ratlam	11	23.02	1985062.00	5530886.00	11618291.00	3826848.00	22961087.00	120	17700	1st
27	MP33MTN164	Sagar	Sagar-1	1	2.20	995258.00	658242.00	1358097.00	602319.00	3613916.00	90	5900	1st
28	MP35MTN145	Sehore	Sehore	9	13.12	620522.00	2979190.00	5763186.00	1872580.00	11235478.00	90	14750	1st
29	MP39MTN109	Shajapur	Shajapur-1	2	8.87	186662.00	2328518.00	5592037.00	1621444.00	9728661.00	60	11800	1st
30	MP39MTN108	Shajapur	Shajapur-1	3	6.82	34975.00	1609785.00	3275460.00	984044.00	5904264.00	60	11800	1st
31	MP40MTN146	Shivpuri	Shivpuri-1	1	18.04	9698.00	5635919.00	15358950.00	4200913.00	25205480.00	60	17700	1st
32	MP43MTN196	Ujjain	Ujjain-2	9	16.04	0.00	3713953.00	7368583.00	2216507.00	13299043.00	0	14750	1st
33	MP45MTN152	Vidisha	Vidisha-1	4	10.27	848919.00	2546303.00	5479868.00	1775018.00	10650108.00	90	14750	1st

● **Table-2; Name of Work :- POST 10 YEAR**

S. No.	Package Number	Name of District	Name of PIU	No. of Roads	Total length of Roads (In KMs.)	PAC (in Rs.)				Total PAC (In Rs.)	Completion Period of I.R (in Days)	Cost of Tender Document including 18% GST	Whether First Call ?
						Initial Rehabilitation works	Routine Maintenance	Renewal of Bituminous Surface	Emergency Works				
						Part-I	Part-II	Part-III	Part-IV				
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	MP51PTN019	Agar Malwa	Agar Malwa	5	10.03	1434570.00	2573620.00	3751161.00	825720.00	8585071.00	120	11800	1st
2	MP07PTN108	Chhindwara	Chhindwara-2	2	12.78	1591333.00	2939753.00	3918688.00	887716.00	9337490.00	120	11800	1st
3	MP08PTN026	Damoh	Damoh-1	1	2.00	179463.00	466546.00	626073.00	141514.00	1413596.00	60	2360	1st
4	MP14PTN020	Gwalior	Gwalior	5	15.98	2220759.00	4093937.00	6035873.00	1323920.00	13674489.00	150	14750	1st
5	MP23PTN043	Mandla	Mandla	11	51.52	1913133.00	12803558.00	18274719.00	4049253.00	37040663.00	120	17700	1st
6	MP23PTN046	Mandla	Mandla	9	26.08	871088.00	6484782.00	8596159.00	1950927.00	17902956.00	90	14750	1st
7	MP35PTN069	Sehore	Sehore	2	3.80	82413.00	758482.00	716898.00	184469.00	1742262.00	60	2360	1st

● **Table-3; Name of Work :- POST 15 YEAR**

S. No.	Package Number	Name of District	Name of PIU	No. of Roads	Total length of Roads (In KMs.)	PAC (in Rs.)				Total PAC (In Rs.)	Completion Period of I.R (in Days)	Cost of Tender Document including 18% GST	Whether First Call ?
						Initial Rehabilitation works	Routine Maintenance	Renewal of Bituminous Surface	Emergency Works				
						Part-I	Part-II	Part-III	Part-IV				
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	MP06FTN017	Chhatarpur	Chhatarpur	8	24.87	3559223.00	6431194.00	11313671.00	2057328.00	23361416.00	180	17700	1st
2	MP24FTN011	Mandsaur	Mandsaur	2	4.71	1400842.00	1294318.00	1989111.00	378071.00	5062342.00	120	11800	1st
3	MP35FTN014	Sehore	Sehore	4	14.29	1659224.00	3669490.00	6573366.00	1188620.00	13090700.00	120	14750	1st
4	MP35FTN015	Sehore	Sehore	6	9.89	1198616.00	2569378.00	4183974.00	779935.00	8731903.00	120	11800	1st
5	MP39FTN007	Shajapur	Shajapur-1	4	13.69	44570.00	3706696.00	6991817.00	1244647.00	11987730.00	60	14750	1st
6	MP45FTN018	Vidisha	Vidisha-1	1	3.50	2767802.00	970550.00	3370500.00	518368.00	7627220.00	150	11800	1st

Estimated cost does not include GST. GST as applicable on the date of payment will be paid separately.

- 1 (a) The amount of Bid Security is 1% of PAC. The bidders are required to pay cost of Bid Document (Tender Fee), Bid Security online as appearing on e-procurement portal plus service charges through Debit / Credit Card, Internet Banking, or System generated Bank Challan for NEFT / RTGS before submission of Bid. Bid Security of disqualified / unsuccessful bidders will be refunded online in the Bank A/c notified by the bidders on the portal at the time of submission of Bids. To avoid last day rush / breakdown in system contractors are advised to ensure payment of Bid Security at least one day in advance before the end date of Bid Submission. Department will not be responsible if contractor fails to pay Bid Security due to Server / Power failure or any other reason.
1 (b) The bidders are required to submit affidavit strictly on prescribed form (Annexure 'A' of this NIT) affirming correctness of information furnished with the bid. This affidavit in the form of scanned copy is to be uploaded with the technical bid online. If online affidavit is not submitted or is not on prescribed form bidder will be disqualified at Technical evaluation stage.
(c) Bidders are also required to submit Tender Conditions Acceptance Letter in the form given as Annexure-c to this NIT.
2. Bidding is open to all eligible bidders fulfilling qualifying criteria as given in the bidding document, special condition of this NIT and registered with MPPWD or with other State/Central Government departments, institutions, undertakings and authorities in appropriate class. Bidders not registered with MPPWD, will have to get themselves registered by the time of contract signing. For this purpose, bidders are advised to apply for registration in PWD simultaneously so that there may not be any delay in signing the agreement if they become successful bidder. Undue delay on the part of the bidder in getting registered with MPPWD may result in cancellation of award and forfeiture of bid security.
3. (i) Bid documents consisting of qualification information and eligibility criterion of bidders, plans, specifications, drawings, the schedule of quantities of the various classes of work to be done and the set of terms & conditions of contract to be complied with by the Contractor can be seen online on the website <https://mptenders.gov.in>.
(ii) Last date for submission of bid and other Critical Dates may be seen in the schedule of Critical Dates given at the end of this NIT. Technical bid will be opened online at PIU concerned in the presence of the bidders who may like to be present. Financial bid shall be opened online at MPRRDA Hqr. Bhopal as per time schedule which will be notified online.
If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
4. The time allowed for completion of work for I.R. work (Part- I) of each package is including rainy season as shown in column no.12.
5. The site for the works is available and may be visited on any working day.
6. Names of the roads and their length is given in the BOQ-Annexure-II-A.
7. Payment will be regulated as per clause 38 of GCC and Section-4 Part-II (B) special conditions for performance based 5 year maintenance contract and other clauses of the contract.
- 8.1 To qualify for award of the Contract ;
(A) for packages with total PAC more than Rs. 2.00 (Two Crores), each bidder should have in the last five years:
 - a.) Achieved in any one year during last 5 years a minimum financial turnover (in all cases of civil engineering construction works only) volume of construction work of at least 75% of estimated cost of works.
 - b.) Satisfactorily completed, as prime contractor, at least one similar work (road work) equal in value to one-third of the estimated cost of work for which the bid is invited, or such higher amount as may be specified in the Appendix to ITB.
 - c.) He should also fulfill qualifying criterion laid down in Para 4.4 to 4.7 of (ITB) of tender document.Section-2 (ITB) Clause 4.4 A, may be treated to have been amended accordingly
Note : - In support of their financial turn over contractor should submit scanned copy of audited accounts for the period from 2018-19 to 2022-23.
- (B) For Packages with PAC upto Rs. 2.0 (Two) Crore ;
Contractor registered in MP PWD under Centralized registration system may participate in the tender packages having total PAC upto Rs 2.0 Crore on the basis of their registration in appropriate class of contractor subject to fulfilling other conditions of tender document.
Section-2 (ITB) Clause 4.4 A, 4.6 may be treated to have been amended accordingly
- 8.2 Contractor should have registration with EPF organization.
9. The bid for the work shall remain open for acceptance for a period of ninety days from the date of opening of bids. If any bidder/ tenderer withdraws his bid/ tender before the said period or makes any modifications in the terms and conditions of the bid, his earnest money shall stand forfeited.

10. A bidder shall not be permitted to bid for works in the Project Implementation Unit / Chief General Manager Office jurisdiction (as the case may be) responsible for award and execution of contract in which his or his spouse's near relative is posted as Accountant/Accounts Officer or as an officer in any capacity between the grades of Chief General Manager and Sub Engineer (both inclusive). He shall also intimate the name of persons who are working with him in any capacity and who are near relatives to any officer of MPRRDA. Any breach of this condition by the contractor would render him liable to be disqualified/debarred from participation in MPRRDA tenders.
11. No Engineer of gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the State Government is allowed to work as a Contractor for a period of two years after his retirement from Government service, without Government permission. If the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government as aforesaid, before submission of the tender or engaged in the Contractor's service. His contract is liable to be cancelled and earnest money will be forfeited.
12. Contractors who are black listed / debarred by MPRRDA or in any other department, for participation in tender are not allowed to participate in the tenders. Contractors are advised to go through the defaulter contractor's list available on our website www.mprrda.com and contact MPRRDA or concerned Department before submission of bid otherwise they will be Disqualified at Technical Evaluation Stage.
13. Section 7 of tender document - BOQ for routine maintenance; (**Applicable to Table 1, 2 & 3**)

(a) Rates (in Rs.) Applicable for routine maintenance before B.T./Seal Coat renewal will be as under (SSR wef. 05.11.2019);

Year	7.5 meter wide road (3.75 m/ 3.00 m carriageway)		6 meter wide road (3.75 m/ 3.00 m carriageway)		5.50 mt. carriageway (Flexible Pavement)
	Traffic Intensity T1 to T4 (Rs per km.)	Traffic Intensity T5 and above (Rs per km.)	Traffic Intensity T1 to T4 (Rs per km.)	Traffic Intensity T5 and above (Rs per km.)	
I	69100.00	80200.00	59300.00	68300.00	133000.00
II	72555.00	84210.00	62265.00	71715.00	139650.00
III	76183.00	88421.00	65378.00	75301.00	146633.00
IV	79992.00	92842.00	68647.00	79066.00	153964.00
V	83991.00	97484.00	72080.00	83019.00	161662.00
Total	381821.00	443157.00	327670.00	377401.00	734909.00

(b) Rates (in Rs.) Applicable for routine maintenance after B.T./Seal Coat renewal will be as under (SSR wef. 05.11.2019);

Year	7.5 meter wide road (3.75 m/ 3.00 m carriageway)		6 meter wide road (3.75 m/ 3.00 m carriageway)		5.50 mt. carriageway (Flexible Pavement)
	Traffic Intensity T1 to T4 (Rs per km.)	Traffic Intensity T5 and above (Rs per km.)	Traffic Intensity T1 to T4 (Rs per km.)	Traffic Intensity T5 and above (Rs per km.)	
I	34500.00	37500.00	31900.00	34300.00	48600.00
II	40400.00	44600.00	37300.00	40800.00	57800.00
III	58900.00	66700.00	52000.00	58500.00	108800.00
IV	67500.00	77000.00	59600.00	67700.00	130200.00
V	76000.00	87300.00	67300.00	76800.00	151600.00
Total	277300.00	313100.00	248100.00	278100.00	497000.00

(c) For Cement Concrete road rate applicable for routine maintenance shall be Rs. 26000/- per Km. per year during the entire contract period.

14. Contractor shall be responsible for maintenance of entire road length i/c CD's/Bridges on the maintenance Roads included in the package. If any CD/Bridge or road portion is under defect liability period of the other contractor and DLP period of such work expires during the contract period of the MTN Package, contractor shall be responsible for Routine Maintenance of such Bridges/CD's and Road portion also, during contract period.

15. The contractors who have not completed the Bridges Work awarded on or before 31st March 2015 and road work package awarded on or before 31st March 2016 are not be allowed to participate in this NIT.
16. **After award of work rates of routine maintenance before renewal will be applicable. Rates after renewal will be applicable from the month in which renewal is carried out.**
17. Taxes - The rates quoted by the Contractor are deemed to be inclusive of the sales and other levies, duties, royalties, cess, toll, taxes of Central and State Governments, local bodies and authorities except GST, that the Contractor will have to pay for the performance of this Contract. GST as applicable at the time of payment to the contractor shall be paid separately. Contractors will have to get themselves registered under GST and quote GSTIN in their bids. The Employer will perform such duties in regard to the deduction of such taxes at source as per applicable law.
- Clause 41 (GCC) of the bidding document may be treated to have been amended as above.
18. Instructions/Guidelines for participation in the tender and list of documents to be submitted with technical Bid may be seen in Annexure-B of this NIT.
19. Conditions of this NIT will prevail over the conditions of the tender document in case of any inconsistency between the two.
20. **If lowest rates offered by two or more bidders are equal, fresh limited online tenders will be invited from the bidders who have quoted same rates on e-tender portal for taking decision on the tender.**
21. Other details can be seen in the bidding documents (Repair & Maintenance of Rural Roads - December 2015) amendment upto date.

Critical Dates

S. No.	Stages	Date & Time
1	Publishing Date	29.02.2024 from 17:00 hrs.
2	Document Download/Sale Start Date	29.02.2024 from 17:30 hrs.
3	Bid Submission Start Date	01.03.2024 from 11:00 hrs.
4	Bid Submission Closing Date	15.03.2024 upto 17:00 hrs.
5	Bid Opening Start Date	18.03.2024 from 11:00 hrs.

- Note:-**
1. Date of Financial Bid opening will be notified on the e-tender portal after technical bid evaluation.
 2. Last Date for submission Technical Evaluation Report to Hqr. upto 17:00 hrs. on 20.03.2024.

Chief General Manager (Tender)
M.P. Rural Road Development Authority
Bhopal
Bhopal, Dated : 28/02/2024

End No./2842/22/D-12/NIT-MTN/2024

Copy to:

1. Commissioners Public Relation, Ban Ganga Bhopal.
2. Engineer in Chief Public Works Departments, Satpura Bhawan, Bhopal.
3. Engineer in Chief Madhya Pradesh Rural Road Development Authority Bhopal.
4. Chief Engineer, Public Works Departments, Jabalpur/ Gwalior / Indore/ Bhopal /National Highway / Bridge.
5. Managing Director Rajya Setu Nigam, Arera Hills, Bhopal.
6. Chief Engineer, Central Public Works Departments, E-3/4B Arera Colony Bhopal.
7. All Divisional Commissioners
8. All Collectors
9. Chief Executive Officers, Zilla Panchayat (all).
10. Chief General Manager, MPRRDA, (all).
11. General Manager Programme Implementation Units (all).
12. Manager (IT), MPRRDA, Bhopal.

Chief General Manager (Tender)
M.P. Rural Road Development Authority
Bhopal

FORMAT FOR THE AFFIDAVIT

Package no.

Affidavit

I.....S/o..... Aged..... years resident of
(address.....) proprietor/partner/authorized
signatory of the firm.

(For and behalf of (Name of firm).....), do here by and
herewith solemnly affirm / state on oath that: -

- 1. **Information furnished with the Bid for the package no. mentioned above is correct in all respects to the best of my knowledge and belief .**
- 2. **No retired gazetted officer who has retired within last two years is in the employment with the firm.**
- 3. **No near relative is working in the department, (Note: - By the term near relatives is meant Wife, Husband, Parents and Son, Brother, Sister, Brother-in-law, Father-in-law, Mother- in-law.)**

Or

Following close relatives are working in the department:

Name _____ Posts _____ Present posting _____

- 4. ***I hereby certify that I have been authorized by (the bidder) to sign on his / their behalf, the bid of the package no. mentioned above.**

***Not required in case of proprietorship firm** Bidder has to indicate below his signature that he is proprietor of the firm.

*Strike out whichever is not applicable

Deponent
(.....)
*Proprietor/Partner/ Authorized signatory
/ for and on behalf (Name of Firm)

Verification

I.....S/o.....do here by affirm that the contents submitted in
Technical & Financial Bid are true to the best of my knowledge and belief.....and are based on my / our record.
Verified that this..... Date of20_____at (Place).....

Deponent
(.....)
Proprietor/Partner/ Authorized signatory
/ for and on behalf (Name of Firm)

Guidelines for Participating in Tender
(Percentage Rate)

1. For searching Tenders & Tender Document and procedure for submission of Tenders, Bidders should refer Annexure-C of this NIT. In additions, for Submission of Bid (Financial & Technical Bids) Bidders are advised to go through guidelines given below:
 - i) For submission of Financial Bid, BOQ Template (Price Schedule) is available on the portal. This template must not be modified/ replaced by the bidder. This template may be downloaded and Name of the Bidder should be filled in the relevant line. For quoting rates click the select button. If rates are 'Above' SSR Select 'Excess' and quote the rates, if quoted rate are 'Below' SSR Select 'Less' and quote the rate, if rate is at par Select Excess or Less and quote zero '0' rate. An other BOQ (schedule of items) as given an Annexure-II (A) will also appear online & bidder may view Name of Roads, Length and different items of work to be executed.
 - ii) Bidders are not to make entries in any other column or write any condition etc., If BOQ file is found to modified by the bidder the bid will be rejected.
 - iii) After submission of bid, bidder has to click freeze button. If bidder intends to make any changes in the bid submitted he will have to go to re-submission options available on the portal. After modification, the Price Bid will have to be again uploaded and frozen. This can be done by the bidder any number of times before last date of bid submission. Every time bidder will have to freeze the bid after submission. After successful submission of bid the bidder will get Bid submission summary a Proof of Bid Submission.
2. Scanned copies of the following documents are to be submitted with the Technical Bid (refer clause 4, 12.1 & 12.2 (ITB) of tender document and Formats given in Section-3 of Bidding Document) as below;

Packet :

- I. Scanned copy of Affidavit on prescribed form as given in Annexure-A.
- II. Registration, Power of Attorney, scanned copy of PAN, EPF, GSTN, List of Technical Persons and Equipment.
- III. Firm organization details of documents defining legal status, Tender condition Acceptance Letter Annex-C of NIT.
- IV. Bank Credit certificate 10% of contract value, Litigation details. Authority to seek reference from bank.
- V. 5 years audited account (2018-19 to 2022-23), work done in last 5 years, certificate-similar nature of work and Work in Hand.
- VI. Work programme and document relating to JV if Bid submitted as JV, and other document as per SBD.

3. Special Instructions to the Contractors/Bidders for the e-submission of the bids online' through this e-Procurement Portal

1. Bidder should do Online Enrolment in this Portal using the option Click Here to Enroll available in the Home Page. Then The Digital Signature enrollment has to be done with the e-token, after logging into the portal. The e-token may be obtained from one of the Authorized Certifying Authorities such as eMudhraCA/GNFC/IDRBT/MtnlTrustline /SafeScripT/TCS.
2. Bidder then logs into the portal giving user id / password chosen during enrollment.
3. The e-token that is registered should be used by the' bidder and should not be misused by others.
4. DSC once mapped to an account cannot be remapped to any other account. It can only be inactivated.
5. The Bidders can update well in advance, the documents such as certificates, purchase order details etc., under My Documents Option and these can be selected as per tender requirements and then attached along with bid documents during bid submission. This will ensure lesser 'upload of bid documents.
6. After downloading / getting the tender schedules, the Bidder should go through them carefully and then submit the documents as per the tender document, otherwise, the bid will be rejected.
7. The BOQ template must not be modified/ replaced by the bidder and the same should be uploaded after filling the relevant Columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Values only.
8. If there are any clarifications, this may be obtained online through the e-procurement Portal, or through the contact details given in the tender document. Bidder should take into account the corrigendum published before submitting the bids online.

9. Bidder, in advance, should prepare the bid documents to be submitted as indicated in the tender schedule and they should be in PDF/XLSIRAR/DWF formats. If there is more than one document, they can be clubbed together.
10. The bidder should read, the terms and conditions and accept the same to proceed further to submit the bids
11. The bidder has to submit the tender document(s) online well in advance before the prescribed time to avoid any delay or problem during the bid submission process.
13. There is no limit on the size of the file uploaded at the server end. However, the upload is decided on the Memory available at the Client System as well as the Network bandwidth available at the client side at that point of time. In order to reduce the file size, bidders are suggested to scan the documents in 75-100 DPI so that the clarity is maintained and also the size of file also gets reduced. This will help in quick uploading even at very low bandwidth speeds.
14. It is important to note that, **the bidder has to click on the Freeze Bid Button, to ensure that he/she completes the Bid Submission Process. Bids which are not frozen are considered as Incomplete/Invalid bids and are not considered for evaluation purposes.**
15. The **Tender Inviting Authority (TIA)** will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues.
16. The bidder may submit the bid documents online mode only, through this portal. Offline documents will not be handled through this system.
17. At the time of freezing the bid, the e-Procurement system will give a successful bid updation message after uploading all the bid documents submitted and then a bid summary will be shown with the bid no, date & time of submission of the bid with all other relevant details. **The documents submitted by the bidders will be digitally signed using the e-token of the bidder and then submitted.**
18. After the bid submission, the bid summary has to be printed and kept as an acknowledgement as a token of the Submission of the bid. The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to Participate in the bid opening event.
19. Successful bid submission from the system means, the bids as uploaded by the bidder is received and stored in the system does not certify for its correctness.
20. The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected.
21. The time that is displayed from the server clock at the top of the tender Portal, will be valid for all actions of requesting bid submission, bid opening etc., in the e-Procurement portal. The Time followed in this portal is as per Indian Standard Time (IST) which is GMT+5:30. The bidders should adhere to this time during bid submission.
22. All the data being entered by the bidders would be encrypted at the client end, and the software uses PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission and not viewable by anyone until the time of bid opening. Overall, the submitted bid documents become readable only after the tender opening by the authorized individual.
23. During transmission of bid document, the confidentiality of the bids is maintained since the data is transferred over secured Socket Layer (SSL) with 256 bit encryption technology. Data encryption of sensitive fields is also done.
24. The bidders are requested to submit the bids through online e-Procurement system to the TIA well before the bid submission end date and time (as **per Server System Clock**).

ASSISTANCE TO BIDDERS

- 1) **Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.**
- 2) **Any queries relating to the process of online bid submission or queries relating to MP TENDERS Portal in general may be directed to the 24x7 MP TENDERS Portal Helpdesk.**
- 3) The More information useful for submitting online bids on the MP TENDERS Portal may be obtained at: <https://mptenders.gov.in/nicgep/app>

TENDER CONDITION ACCEPTANCE LETTER
(To be given by Contractor)

Date:

To,
The Chief General Manager
MPRRDA,
Bhopal (M.P.)

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: (Package No.)

Name of Tender / Work: - Construction and maintenance of Roads & Bridges

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site: www.mptenders.gov.in

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)